

# DAILY LIVING STANDARDS

**BATHROOMS:** Baths will be cleaned weekly, including tub or shower, sink or vanity, mirrors, cabinets, toilet, floors, walls and vents, or more frequently as needed. A bathroom marked “unsat” may result in failure on a command inspection; this will apply to all users of that bathroom.

**BEDROOM:** Make bed and properly stow personal gear daily. Closets or lockers will be locked when the unit is vacant. An unlocked closet or locker may result in failure on a command inspection.

**CEILING FANS:** Blades and light fixtures will be cleaned weekly.

**FLOORS AND WALLS:** Clean floors and walls weekly, including damp mopping, vacuuming, removal of cobwebs and wiping door and window frames. Spills will be cleaned immediately to avoid stains.

**FURNISHINGS:** Wipe clean, dust and vacuum furniture weekly.

**GLASS COOK TOPS:** Clean after each use. Soft Scrub is available at the front desk to remove tough stains from the glass cook top. Do not clean with abrasive sponge or scouring pad.

**LAUNDRY:** Washers and dryers will be wiped clean and the lint trap emptied after each use. Doors and soap dispenser trays will be left open on front loaded washers.

**KITCHEN:** Clean the kitchen daily, including washing and stowing dishes and cookware, cleaning counters, and proper storage or disposal of food and condiments. No open food containers should be left out. Remove food debris and stains from the interior and exterior of microwaves ovens. Refrigerators will be cleaned weekly, including removal and disposal of spoiled food.

**TRASH:** All trashcans will be emptied daily and properly disposed of in available dumpsters. Dumpsters are available near each building.

**PERSONAL SECURITY:** Residents will keep doors and windows locked when their unit or room is vacant.

**WINDOWS:** Dust blinds and shades weekly. Wipe outside and inside window pane monthly.

**COMMON KITCHENS:** Residents are responsible for cleaning food preparation areas, utensils, dishes and cookware. Common kitchens will be inspected daily by the UH staff to ensure cleanliness and compliance with sanitary standards.

